

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
May 17, 2023
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION Burkhardt
SECONDED Howe
APPROVED 6/21/23

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Catherine Kacyvenski, Asst. Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Ed Swartwout, MS Asst. Principal/Athletic Director
Ms. Sydelle Stewart, HS Principal
Mr. Zach Tarnowski, HS Asst. Principal
Ms. Jessica Bowerman, Brookside Principal
Mr. Ralph Schuldt, Director of Facilities
11 Students

Mrs. Mary Haskell, Board President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mrs. Burkhardt, to accept into record the attendance for the May 17, 2023, Board of Education Meeting. Upon vote the motion was approved unanimously. (7 yeses)

APPROVAL OF MINUTES – Mrs. Vimislik made a motion, seconded by Ms. Howe to approve the minutes of the April 17, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

FINANCIAL REPORT – Mr. Remza made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the April financial reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT – Mrs. Brubaker announced that there are only four weeks before Regents begin, and we have begun the many year-end rituals and celebrations. She reported that the Strategic Plan is complete and will be adopted in June. She went over the Strategic Plan and said that the mission was *Educate, Prepare and Empower*. It was announced that the July Reorganization Meeting will be held on July 12.

Resolutions – Mr. Remza made a motion, seconded by Mrs. Vimislik, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 13 services recommended on the CPSE list dated 4/28 – 5/8/23
- Authorize the 30 services recommended on the CSE list dated 4/17 – 5/9/23

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Randy Curth	School Counselor Brookside/Donnelly	5/12/23

Leave of Absence – that Christine Titus, Brookside Teacher, be granted a leave of absence from June 9 through June 23, 2023.

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Tara Davies	Substitute – Food Service Worker	As Per Contract	5/18/23

Athletic Department Appointment – that the following athletic department appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Elijah Valentine	Lifeguard	As Per Contract	5/18/23

Student Health Services - that payment of a \$1,018.00 invoice be approved for providing health services to two (2) Susquehanna Valley resident students (\$509.00 each) attending non-public schools at Johnson City Central School District during the 2022-23 school year.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2110.121-05-202	A 2110.140-99-990	\$50,000.00
A 2110.130-05-202	A 2110.140-99-990	\$100,000.00
A 9020.800-99-700	A 9080.800-99-700	\$10,000.00
A 9040.800-99-700	A 9901.930-99-901	\$10,000.00

Bid Openings –

RESOLVED, that the Board of Education of the Susquehanna Valley Central School District participate in Cooperative bidding for the following bids with other school districts in New York State:

- Grocery – once per school year (2023-2024)
- Paper Products – twice per school year
- For 2023 – July 1, 2023-December 31, 2023
- For 2024 – January 1, 2024-June 30, 2024
- Meat/Cheese/Dairy – every four months
- For 2023 - July 1, 2023-October 31, 2023
- For 2023-2024 – November 1, 2023-February 28, 2024
- For 2024 – March 1, 2024-June 30, 2024
- Processing of U.S.D.A. Commodities – once per school year (2023-2024)
- Milk Products - once per school year (2023-2024)
- Ice Cream & Other Frozen Desserts – once per school year (2023-2024)
- Bread Products – once per school year (2023-2024)
- Small Wares – once per school year (2023-2024)
- Geographical Preference for Fruit/Vegetable – once per school year (2023-2024)
- Breakfast Bagged Meals– once per school year (2023-2024)
- Vending Drinks – once per school year (2023-2024)
- Produce – once per school year (2023-2024)

BE IT FURTHER RESOLVED, that Annie Hudock, Senior Director of Food Services, Broome Tioga BOCES, or Designee be designated to receive and open said bids and
 BE IT FURTHER RESOLVED, that the Board of Education of the Susquehanna Valley Central School District reserves the right to accept or reject any or all bids.

Electric Services T&M – that the Susquehanna Valley Board of Education approve bid SV 23-24-01 for Electrical Time & Materials and that it be awarded to Matco Electric Corporation.

Distinguished Service Award – that Beth Bieber be awarded Susquehanna Valley’s 2022-23 Distinguished Service Award.

Upon vote the motion was approved unanimously. (7 yeses)

Certifying Annual Meeting Election – Mrs. Haskell made a motion, seconded by Mrs. Howe, that the resolution showing tabulation of votes cast and declaration of the results of the ballot at the annual meeting and election of Susquehanna Valley Central School District on May 16, 2023, be approved:

There were Present: Haskell, Bell, Howe, Leighton, Remza, Strick, Vimislik

Absent: ---

Board Member , Ryan Remza, offered the following resolution and moved its adoption:

RESOLUTION SHOWING TABULATION OF VOTES CAST AND DECLARATION OF THE RESULTS OF THE BALLOT AT THE ANNUAL MEETING AND ELECTION OF SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT ON MAY 16, 2023

WHEREAS, pursuant to a resolution of the Board of Education of Susquehanna Valley Central School District, County of Broome, New York, duly adopted on April 17, 2023, the Annual Meeting and Election was duly called and held on May 16, 2023, for the purpose of voting on the budget, the proposition and for two (2) members of the Board of Education as set forth in the Notice calling the Annual Meeting and Election;

NOW, THEREFORE, BE IT

RESOLVED BY THE BOARD OF EDUCATION OF SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT, COUNTY OF BROOME, NEW YORK, AS FOLLOWS:

Section 1. It is hereby determined that the Annual Meeting and Election held in this School District on May 16, 2023, was held in all respects in the manner prescribed by the Education Law of the State of New York.

Section 2. The Statement of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it.

Section 3. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the budget to be as follows:

RE: 2023-2024 BUDGET

MACHINE TOTAL FOR:	273
MACHINE TOTAL AGAINST:	63

ABSENTEE:

FOR:	5
AGAINST:	2

Section 4. It is HEREBY FURTHER DETERMINED that the budget was passed by a majority of votes cast and is hereby declared to be adopted.

Section 5. This Board has this day canvassed the returns as contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES that the number of votes cast for the respective candidates is as follows:

	Machine Total Votes
MARY HASKELL	289
KELLY HOWE	258
OTHER	0

ABSENTEE:

	Total Votes
MARY HASKELL	5
KELLY HOWE	6
OTHER	0

That the total number of ballots cast for each of the candidates is as follows:

	Total Votes
MARY HASKELL	294
KELLY HOWE	264

OTHER	0
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Section 6. It is HEREBY DETERMINED that Mary Haskell and Kelly Howe were elected as members of the Board of Education for a full term of three (3) years, commencing July 1, 2023, and ending June 30, 2026.

Section 7. This Board has this day canvassed the returns contained in such Certificate of Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the Bus Proposition to be as follows:

RE: BUS PROPOSITION

MACHINE TOTAL FOR:	277
MACHINE TOTAL AGAINST:	60

ABSENTEE

FOR:	5
AGAINST:	2

Section 8. It is HEREBY FURTHER DETERMINED that the Bus Proposition was passed by a majority of votes cast and is hereby declared to be adopted.

Section 9. As evidence of the several determinations hereinabove made, pursuant to Section 2034 of the Education Law of the State of New York, this Board has adopted this resolution.

Section 10. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (7 yeases)

ASSISTANT SUPERINTENDENT'S REPORT – Ms. Kacyvenski reported that they have over 100 students signed up for Summer Enrichment with 30 class offerings, and 250 students signed up for the summer camps. She said that PDP is finalized for the summer with 25 different courses offered for the teachers.

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – Mr. Swartwout reported on Mr. Snyder’s behalf stating that the next month is a very busy one with many events. He said that the ELA and math assessments are complete, and the 6-8 field days are June 12. Mr. Swartwout said that all spring athletic teams qualified for the post season this year, and flag football has been a great success. He announced that Isaac Spottek, a junior, is a two-time Section IV Class C singles champion in Tennis.

Mrs. Steward reported that the High School is getting ready for exams, and on May 1 they had Decision Day for seniors who announced where or what they were doing after graduation. SUNY Broome came and met with the counselors and students to prepare them for the Fall with schedules, etc. She said that they recently had a Fourth Quarter Blitz, where she challenged teachers to call parents with encouraging phone calls. She reported that the High School band and orchestra recently went to NYSSMA.

Mr. Schuldt reported that they continue to meet to finalize plans for the capital project. He said that summer work this year will consist of track work, Middle School paving, and electronic locksets on interior doors. He said that the concession stand is here, set, the plumbing and electric are done, and they are finalizing the fencing.

Mr. Tarnowski said the High School just had their Spring Fling dance. There are six AP exams scheduled with 108 total administrated, and he thanked Bridgewater Church for accommodating them during testing. He said that the Post Prom fundraising has been very successful, and the Prom is set for June 16.

Ms. Bowerman reported that state testing went well with good participation and just a few opt outs. She said that the elementary bands and choruses held their concert on Tuesday, and she heard that it was very good. She said that the elementary schools just had their swim units, and the kids had a great time. She said that they recently had kindergarten screenings and orientation as well as the fifth-grade orientation. Lourdes Dental Van came to both schools and had a big turnout.

Executive Session – Mrs. Burkhardt made a motion, seconded by Mr. Remza, that the Board of Education meet in

Executive Session to discuss information relating to a current investigation. Upon vote the motion was approved unanimously. (7 yeses)

At 6:55 p.m. the Board recessed

At 6:57 p.m. the Board met in Executive Session

At 7:15 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Karen Mullins".

Karen A. Mullins,
School District Clerk

